



Community Safety and Well-Being Fund Grant Application

Instructions

Thank you for applying to the Community Safety and Well-Being Fund's Grant Program. Please read the program guidelines carefully to ensure that you provide all required information.

For questions related to the application process, please contact cswb@durham.ca.

The following supporting documentation must be submitted with this form:

- Budget sheet
- Financial statements

Please submit your completed application form and supporting documentation to cswb@durham.ca. A confirmation email will be sent to you once your application has been received.

Summary of Granting Streams

For full details please see the grant guidelines.

Stream One: Direct Intervention Fund

This stream will support programming and direct service provision which addresses the needs of children and youth experiencing one or more risk factors for involvement in serious violence and crime.

Amount: Up to \$150,000 per project.

Duration: June to December 2026.

Stream Two: Community Strengthening Fund

This stream will support youth-serving organizations to build capacity and deliver small-scale, short-term initiatives for the purpose of promoting youth well-being.

Amount: Up to \$25,000 per project.

Duration: June to December 2026.

Stream Three: Intimate Partner Violence (IPV) and Gender Based Violence (GBV) Prevention and Response Fund

This stream will support organization's ongoing initiatives that address IPV and GBV through activities including prevention, intervention, survivor support and systemic change.

Amount: Up to \$20,000 per project.

Duration: June to December 2026.

Part 1 – Contact information

Primary Contact

Please provide the name and contact information of the primary contact person for your organization. Note: Applicants may be contacted for clarification regarding their application.

First name:

Last name:

Email address:

Phone number:

Secondary Contact

Please provide the name of an alternate contact. We will only use this information if we are unable to reach the primary contact.

First name:

Last name:

Email address:

Phone number:

Part 2 – Organizational information

Legal name of organization:

Common name of organization (if different from legal name of organization):

Organization status

- Registered Charity
- Incorporated non-profit
- Unincorporated non-profit
- Indigenous Governing Body
- Municipal Government
- Other (please state)

If applicable, please provide a direct link to your organization's CRA T3010A:

Is your organization registered federally or provincially/territorially? Select one.

- Federally
- Provincially/Territorially
- None of the above

If applicable, please enter the registration, incorporation, band number, or society number of your organization:

Is your organization currently in good standing with the Canada Revenue Agency, your provincial registry, or applicable regulatory body?

- Yes
- No

Address of organization

Full street address (including any suite/unit):

City/Municipality:

Province/Territory:

Postal code:

PO Box (optional):

Website and social media addresses of organization

Let us know where to find more information about your organization and your activities.

Website:

Facebook:

Instagram:

X (formerly Twitter):

LinkedIn:

Mission/Mandate of organization

Date of operation – On what day did your operation first begin?

Annual Revenue

\$49,999 and under

\$50,000 to \$149,999

\$150,000 to \$499,999

\$500,000 to \$999,999

\$1,000,000 to 1,499,999

\$1,500,000 to \$4,999,999

\$5,000,000 or more

How many volunteers, including board members, does your organization currently have?

How many full-time staff does your organization currently have?

How many part-time staff does your organization currently have?

Please provide a list of the individuals on your board of directors or management committee, etc. There must be a minimum of three people.

Name	Title	Contact information

Does your organization have practices and procedures in place for internal controls and accountability?

Yes

No

Does your organization have a bank account in the name of the organization and a financial management system to effectively track the income and expense transactions of the organization effectively?

Yes

No

Leadership and Diversity, Equity and Inclusion

Describe how your organization actively brings an equity lens to all aspects of its work using the principle of 'nothing about us without us'. (Maximum of 3,500 characters)

This principle recognizes that individuals with lived experience know what is best for themselves and their community and that their participation is integral to the success of the program. When the principle is used, the organization's work is guided by the needs and aspirations of the people being served. Those people served are provided meaningful opportunities for participation in project planning, leadership, evaluation, and promotion.

Part 3 – Project information

Please select which grant stream you are applying to:

Stream One: Direct Intervention Fund. Maximum \$150,000 per year.

Stream Two : Community Strengthening Fund. Maximum \$25,000 per year.

Stream Three: IPV and GBV Response Fund. Maximum \$20,000 per year.

Project title

Project summary

Tell us what you wish to accomplish through your project. Your summary should identify your project's goals and objectives. (Maximum 1,500 characters)

Project impact

Describe the purpose or intention of the project, including: Why are you proposing this project? Who is your target population, and how will your project benefit the community? (Maximum 1,500 characters)

Project outcomes

Is your project sustainable, meaning, will there be benefits to the community after the project has ended? If yes, how? (Maximum 1500 characters)

Describe your project's target population. Describe the outreach, promotional strategies and referral networks will you employ to reach populations most in need? (Maximum 1,500 characters)

Provide a summary of the evidence base in support of your approach. Detail how your project will increase protective factors and/or decrease risk factors for criminal involvement and/or victimization in your target population. If applicable, describe how your approach will bridge service gaps and/or support sector resilience and capacity strengthening in Durham Region. Please provide data to support your rationale. (Maximum of 3,500 characters)

If you are applying for Stream 1: Direct Intervention Fund, please indicate which program area your project aligns with: Please see grant guidelines for definitions.

Social Development programming

Violence Prevention programming

Violence Intervention programming

Violence Interruption programming

If you are applying for Stream One: Direct Intervention Fund, please describe how your project will contribute to one of the above program areas.

Collaboration

Is this project a collaboration? If yes, list all organizations involved. Please only list confirmed partnerships. If you require additional space, please complete this chart in a word document and attach it with your application form.

Organization	Organization Address	Contact person (Name and email)	Role in project

If funded, where in Durham Region will the project be focused? Select all that apply.

Ajax

Brock

Clarington

Oshawa

Pickering

Scugog

Uxbridge

Whitby

Will your project serve residents of any of the following Durham Region priority neighbourhoods? Select all that apply.

Additional information on [priority neighbourhoods](#).

Downtown Ajax

Downtown Whitby

Downtown Oshawa

Lakeview – Oshawa

Gibb West – Oshawa

Central Park – Oshawa

Beatrice North – Oshawa

Approximately how many people will your project serve? Please estimate total number of participants by age.

Children aged 0-11

Youth aged 12-18

Young adults Aged 19-24

Adults aged 25-54

Older adults Aged 55+

Indicators of success – Project oversight

Which Individuals within the organization will oversee this project?

Name	Role	Project responsibilities

Part 4 – Budget

Please detail your project's overall budget in the template provided.

When you are working on your budget, please note that:

- All expenditures must occur by December 31, 2026.
- If selected, you will be required to report on actual expenditures of the project and to submit documentation to support your costs.
- Please consult tabs two and three of the budget template and the grant guidelines for eligible expenditures.
- Please be detailed and include only one item per line. For example, instead of program supplies, list hockey sticks and nets as separate items.

Terms and Conditions

Logo Use & Communications Protocol

Communications products designed by organizations must be submitted to the Region of Durham for approval. Organizations are required to submit a Use of Logo form and a sample of the proposed material, including the exact placement of the logo to the CSWB Secretariat. The CSWB Secretariat will liaise with the Region of Durham's Corporate Communications Department to assess and review all communications materials.

Region of Durham Right to Revise

The Region of Durham reserves the right to:

- Revise the call for application schedule;
- Revise the call for application and/or to issue amendments to the call for application;
- Not award the full amount of the funding requested; and
- Reject, cancel or to reissue the call for application in whole or in part if it is deemed in the Region of Durham's best interests with no penalty, prior to the execution of an agreement.

No Region of Durham Obligation

This call for applications does not commit the Region of Durham, in any way, to select a preferred application, or to proceed to negotiations for an agreement, or to award any agreement. The Region of Durham reserves the right to reject all applications and/or terminate this call for application process at any time.

No Contract

By submitting an application and participating in the process as outlined in the call for applications, applicants expressly agree that no contract for any kind for services is formed under, or arises from, this call for application, prior to the signing of a formal funding agreement.

Funding Agreements

Grant recipients will sign a written agreement, with the Regional Municipality of Durham. The agreement will outline the funding conditions such as expected results, timelines, reporting requirements, evaluation criteria, payment schedule, clear provision for use of funds and/or program changes, risk assessment and monitoring, dispute resolution, contract termination and the obligations of both parties.

Conflict of Interest

An applicant shall disclose in the application any potential, actual or perceived conflicts of interest and existing business relationships it may have with the Region of Durham, its elected or appointed officials, representatives, employees, funded agencies, or funders. An applicant must disclose any Relationship of Close Proximity defined as a relationship between any employee, director, officer or volunteer of the applicant(s) and Region of Durham where they are or have served as a director, a family member, a past employee, or a known future employee. The Region of Durham may rely on such disclosure.

Confidentiality

All submissions will be held in confidence by the Region of Durham unless otherwise required by law. Applicants should be aware the Region of Durham is subject to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* of Ontario. Applicants acknowledge that the terms of the call for applications or of any funding agreement entered into between an applicant and the Region of Durham pursuant to this call for applications, including the name of the applicant, the consideration, term, and details of the agreement, may be subject to disclosure under *MFIPPA*. To avoid disqualification, all applicants are expected to ensure the confidentiality of this call for applications. Applicants agree that outcome reports and stories of impact may be used in communications material and future reports to Council to promote program success and guide program development.

Property of the Owner

All materials submitted in response to this call for applications will become the property of the Region of Durham upon delivery to the program manager and will not be returned to the applicant. The applicant's written response to the call for applications, or portions thereof, may also become a part of the agreement.

Licensing

Upon award, the applicant will be responsible for a strict adherence to all Federal, Provincial, and Municipal codes and by-laws and must obtain all permits and licenses as applicable.

Safety Codes and Regulations

Upon award, the applicant must adhere to all safety rules, regulations, and labour codes in effect in all jurisdictions where the work is to be performed.

Indemnity and Insurance

The applicant agrees to indemnify and save harmless the Region of Durham for any claim demand arising out of the performance by the applicant of the contract.

The applicant agrees to obtain and maintain adequate insurance coverage relating to the operations and liability assumed under the contract in form and substance satisfactory to Region of Durham and, if so requested, deliver copies of such insurance policies or certificates evidencing the same to Region of Durham.

The applicant agrees to maintain Workers' Compensation coverage in accordance with the requirements of the [Ontario Occupational Health and Safety Act](#) if required and provide evidence of compliance with the *Act* as may be requested at any time Region of Durham.

Accessibility

Accessibility supports (i.e.: documents in alternate formats, sign-language interpreters, etc.) are available as required to reduce barriers to participation. For accommodation requests, please contact cswb@durham.ca.

Applicant's Expenses

Applicants are solely responsible for their own expenses in preparing, and submitting, applications, and for any costs incurred by the applicant in meetings, negotiations or discussions with the Region of Durham or its representatives relating to, or arising from, this call for applications.

The Region of Durham and its representatives, agents, and advisors will not be liable to any applicant for any claims, whether for costs, expenses, losses, or damages, or for any other matter whatsoever, incurred by the applicant in preparing and submitting a application, or participating in negotiations for an agreement, or other activity related to or arising out of this call for application.

Acknowledgement and Notice of Collection

Declaration

The Applicant hereby certifies as follows:

- (a) the information provided in this application is true, correct and complete in every respect;
- (b) the Applicant understands any funding commitment will be provided by way of a signed approval letter and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient possess insurance requirements, including commercial general liability and to report on how the funding was spent and other accountability requirements;
- (c) the Applicant has read and understands the information contained in the Application Form;
- (d) the Applicant has read Community Safety and Well-Being Fund -- Grant Guidelines;
- (e) the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting;
- (f) the Applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- (g) the signatory below is an authorized signing officer for the Applicant organization

Applicant

Name:

Role:

Organization:

By signing you agree with the declaration and statement above.

Signature:

Date: